



## NOVEMBER YARD SALE APPLICATION

Date: Saturday, November 4, 2023  
 Time: 8 a.m. to 1 p.m.  
 Location: Fort Ritchie Community Center,  
 14421 Lake Royer Drive, P.O. Box 755, Cascade, MD 21719  
 Contact: Bev Coyle 301-241-5085  
[bcoyle@thefrcc.org](mailto:bcoyle@thefrcc.org)

### YARD SALE APPLICATION AND CONTRACT

\*\*\*DEADLINE TO REGISTER IS THURSDAY, November 1, 2023\*\*\*

(PLEASE TYPE OR PRINT CLEARLY)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant Health Permits: Applicants selling a food product of any kind are responsible for knowing and abiding by the policies set forth by the Washington County Health Department (WCHD). Applicants will be required to display a current Health Permit issued by WCHD.

Contact WCHD at 240-313-3200 for more information.

- \$20 per space (8 ft. X 10ft.) \_\_\_\_\_ # of spaces requested (max of 2 spaces per applicant)
- \$5 per table \_\_\_\_\_ # of tables requested (8 ft & 6 ft available)

Please indicate if you have any special requirements for your booth (electric, proximity to door, etc)

\_\_\_\_\_  
\_\_\_\_\_

**\*\*Please note:**

**Limited tables are available for rent or you may use your own. Tables are given on a first come first served basis.**

**Chairs are provided to use on the day of the sale at no charge. Please note if you need more than one chair per space.**

## YARD SALE TERMS AND CONDITIONS

**PLEASE READ THESE TERMS AND CONDITIONS CAREFULLY. WE WILL BE GLAD TO ANSWER ANY QUESTIONS.**

1. Each proposed vendor must submit a Yard Sale Application for consideration for the 2023 Indoor Yard Sale Event. Only applicants approved by the Fort Ritchie Community Center (FRCC) will be permitted to participate in the Yard Sale.
2. **Along with the application, please include:**  
Cash, money order or check (made payable to FRCC) for the total amount for the number of spaces you are requesting. All fees are due at the time the application is submitted. Spaces will be assigned by FRCC on a first-come, first-served basis.  
**Applications must be received at the FRCC no later than November 1, 2023.**  
**Return completed applications to FRCC (in-person) or mail to:**  
**Fort Ritchie Community Center, Attn: Bev Coyle, P.O. Box 755, Cascade, MD, 21719.**
3. A wait list will be established for applicants not selected due to lack of space. If space does become available, vendors will be notified in the order that applications were received.
4. No refunds will be given if you cancel. Cancellations must be made with FRCC. You cannot sell a canceled space. Spaces will only be reserved for those listed on this contract.

## APPLICANT ACTIVITIES AND OPERATIONS

1. Each applicant shall operate its business during the 2023 Indoor Yard Sale in a professional manner AND for the entire time of the scheduled yard sale: 8 a.m. to 1 p.m. **Sales should not be made prior to 7:30 am on Saturday, November 4.** Applicants may arrive by Friday, November 3<sup>rd</sup> from noon-6pm. set-up or 6:00 a.m. on November 4<sup>th</sup> for set-up.
2. Each applicant shall, at all times, be responsible for their own booth and all property located therein, including without limitation, display equipment and materials, merchandise, inventory and money. No insurance of any kind will be furnished for the applicant.
3. Each applicant agrees to hold FRCC Staff, its directors, officials, officers, agents, independent contractors, members, volunteers, or any third party harmless from any and all liability to persons or property, including without limitation, all losses, damages, liabilities, fines, penalties, and expenses (including reasonable attorneys' fees) to the extent arising out of or resulting from any theft, personal injury, property damage, infringement of any patent, copyright, trademark or trade secret right, or other intellectual property right, private right, or any other proprietary of personal interest, and related by circumstances to the applicants' participation in the Yard Sale.
4. Applicant's signature on the Yard Sale Application form shall constitute acceptance of all terms and conditions described herein.
5. Food Stand will be available for food purchase.

**Each applicant is responsible for assembly, delivery, maintenance, teardown and removal of all property. Applicants will not be supplied with a space or tables until payment is received.**

*The undersigned Applicant hereby (a) acknowledges receipt of a copy of the Terms and Conditions, (b) acknowledges its agreement to all the provisions of the Terms and Conditions.*

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**Applicant's Signature**

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**Date**