

*Fort Ritchie*  
COMMUNITY CENTER  
**MAY YARD SALE**

Date | Time: **Saturday, May 4, 2024 | 8 AM to 1 PM**

Location: Fort Ritchie Community Center, 14421 Lake Royer Drive, Cascade, MD 21719

Contact: Bev Coyle: 301-241-5085 | [bcoyle@thefrcc.org](mailto:bcoyle@thefrcc.org)

**YARD SALE APPLICATION AND CONTRACT**  
(PLEASE TYPE OR PRINT CLEARLY)

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant Health Permits: Applicants selling a food product of any kind are responsible for knowing and abiding by the policies set forth by the Washington County Health Department (WCHD). Applicants will be required to display a current Health Permit issued by WCHD. Contact WCHD at 240-313-3200 for more information.

- ☐ \$20 per space (8 ft. deep X 10ft. wide) \_\_\_\_\_ # of spaces requested (**max of 2 spaces per applicant**)
- ☐ \$10 per table \_\_\_\_\_ # of tables requested (8 ft & 6 ft available [**max 3 per space**])

Please indicate if you have any specific requirements for your space (electric, proximity to door, etc.)

**Please note:**

**Limited tables are available for rent, or you may use your own. Tables are rented first come first served.**

**Chairs are provided to use on the day of the sale at no charge.**

*\*Not all special requests can be honored, but we will do our best to accommodate.*

**Each applicant is responsible for assembly, delivery, maintenance, teardown, and removal of all property. Applicants will not be supplied with a space or tables until payment is received. Terms and conditions on the back side.**

*The undersigned Applicant hereby (a) acknowledges receipt of a copy of the Terms and Conditions, (b) acknowledges its agreement to all the provisions of the Terms and Conditions.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Fort Ritchie Community Center is a non-profit organization, all fees for the yard sale support free community events and low-cost programs and services.**

### **YARD SALE TERMS AND CONDITIONS**

**PLEASE READ THESE TERMS AND CONDITIONS CAREFULLY.**

1. Each proposed vendor must submit a Yard Sale Application for consideration for the 2024 Indoor Yard Sale Event. Only applicants approved by the Fort Ritchie Community Center (FRCC) will be permitted to participate in the Yard Sale.
2. **Along with the application, please include:**  
Cash, money order, or check (made payable to FRCC) for the total amount for the number of spaces you are requesting. All fees are due at the time the application is submitted. Spaces will be assigned by FRCC on a first-come, first-served basis.  
**Return completed applications to FRCC (in-person) or mail to:**  
**Fort Ritchie Community Center, P.O. Box 755, Cascade, MD, 21719.**
3. A wait list will be established for applicants not selected due to lack of space. If space becomes available, vendors will be notified in the order applications were received.
4. No refunds will be given if you cancel. Credit to be used for future yard sales will be given if canceling within 30 days of event. Cancellations must be made with FRCC. You cannot sell a canceled space. Spaces will only be reserved for those listed on this contract.

### **APPLICANT ACTIVITIES AND OPERATIONS**

1. Each applicant shall operate its business during the 2024 Indoor Yard Sale in a professional manner AND for the entire time of the scheduled yard sale: 8 AM to 1 PM.  
**Sales should not be made prior to 7:30 am on Saturday.**
2. **Applicants may set up from 3 PM - 6 PM on Friday or 6 AM - 7:30 AM on Saturday.**
3. Each applicant shall always be responsible for their own booth and all property therein, including display equipment and materials, merchandise, inventory, and money. No insurance of any kind will be provided for the applicant.
4. Each applicant agrees to hold FRCC Staff, its directors, officials, officers, agents, independent contractors, members, volunteers, or any third party harmless from any and all liability to persons or property, including without limitation, all losses, damages, liabilities, fines, penalties, and expenses (including reasonable attorneys' fees) to the extent arising out of or resulting from any theft, personal injury, property damage, infringement of any patent, copyright, trademark or trade secret right, or other intellectual property right, private right, or any other proprietary of personal interest, and related by circumstances to the applicants' participation in the Yard Sale.
5. Applicant's signature on the Yard Sale Application form shall constitute acceptance of all terms and conditions described herein.
6. Concessions will be available for purchase with cash.